



Cherry County Planning and Zoning Minutes



CHERRY COUNTY PLANNING COMMISSION MINUTES

Joint Meeting with Planning Commission and Board of Adjustments

March 5, 2019

VALENTINE PUBLIC LIBRARY CONFERENCE ROOM

The meeting was called to order at 2:04 PM CT by Chairman Gary Swanson in advertised location of the Valentine Public Library Conference Room.

Roll call was taken. The following members were present: Chelsea Luthy, John Wheeler, Duane Kime, Herb Pabst and Albert Ericksen. Also present were Jessica Coyle, Zoning Administrator, Orval Stahr, Planning Consultant and various members of the public.

The Open Meetings Act was noted, as was the public notice in the Valentine Midland News pertaining to this meeting.

Minutes were read from the February 26th meeting. Duane K. made a motion to accept the minutes as read. Chelsea L. seconded the motion. Roll call vote was taken. Duane K.-Yes, Chelsea L.-Yes, John W.-Yes, Herb P.-Yes, and Albert-Abstain. Motion carried.

Public Comment:

No public comment was heard.

Training on the duties and responsibilities of Planning Commission

Orval Stahr was in attendance to go over the proposed Bylaws and Rules of Procedure with the Planning Commission. The Planning Commission primary responsibility is recommendation only to the Commissioners, formulate a Comprehensive Plan, creating a future land use plan excluding the municipalities and their limits. He reiterated that the most important part is the Comprehensive Plan as it's the basis for the Zoning Regulations. Orval made some suggestions to the Planning Commission as items to be included in the Bylaws and Rules of Procedure such as the Rules of Procedure to include Order of Business, Contents and Conduct for Public Hearings, and that the Chairman always votes.

New Business:

Discuss and Act on adopting said Bylaws and Procedure by each body

Herb P. made a motion due to full body not in attendance to review and act on the Planning Commission Bylaws and Rules of Procedure at the next regular meeting. Albert E. seconded the motion. Roll call vote was taken. Chelsea L. Yes, Duane K.-Yes, Herb P.-Yes, Gary S.-Yes, John W.-Yes, Albert E.-Yes. Motion carried.

The board asked that Zoning Administrator give a copy of the Bylaws and Rules of Procedure to the County Attorney.

Herb P. made a motion to set the meeting date for the next regular meeting of the Planning Commission to May 7th, 2019. Chelsea L. seconded the motion. Roll call vote was taken. Chelsea L. Yes, Duane K.-Yes, Herb P.-Yes, Gary S.-Yes, John W.-Yes, Albert E.-Yes. Motion carried.

Excused Absence:

Herb P. made a motion to excuse Dave Rogers, Wade Andrews, and Michael McLeod from the meeting. Seconded by Duane K. Roll call vote was taken. Chelsea L. Yes, Duane K.-Yes, Herb P.-Yes, Gary S.-Yes, John W.-Yes, Albert E.-Yes. Motion carried.

Chairman Swanson made a motion to adjourn the meeting at 4:41 PM CT.



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Jessica Coyle

Zoning Administrator

UNAPPROVED