



# Cherry County Board Minutes



## BOARD OF COMMISSIONERS MINUTES November 8, 2016

The Cherry County Board of Commissioners met in regular session on November 8, 2016 at 10:00 AM, as per notice in the Valentine Midland News, with the agenda being on file in the office of the County Clerk. Roll call was taken. Present at this meeting were Cherry County Commissioners: Jim Van Winkle, Mark Adamson, Tanya Storer, and Cherry County Clerk, Tom Elliott. Also present were Martin DeNaeyer, Twyla Witt, Merrial Rhoades, and Gail Herrmann.

The meeting was called to order at 10:00 AM by Chairman Adamson. The Open Meetings Act Notice was announced. The minutes of the last regular meeting were read. Commissioner Adamson moved to approve the minutes as read with the addition of the September Imprest account reconciliation being reviewed. Commissioner Van Winkle seconded the motion Roll call vote was taken. Commissioner Storer-aye. Commissioner Vane Winkle-aye. Commissioner Adamson-aye. The motion carried.

The minutes from the October 25, 2016 Board of Corrections meeting were read. Commissioner Adamson moved to approve minutes as read. Commissioner Storer seconded the motion. Roll call vote was taken. Commissioner Van Winkle-aye. Commissioner Storer-aye. Commissioner Adamson-aye. The motion carried.

The minutes of the Special Meeting from October 26, 2016 were read. Commissioner Adamson moved to approve minutes as read. Commissioner Storer seconded the motion. Roll call vote was taken. Commissioner Storer-aye. Commissioner Adamson-aye. Commissioner Van Winkle-abstain. The motion carried.

Commissioner Van Winkle moved to adopt open enrollment language to the Cherry County health plan as follows: "You and your Dependents may enroll for coverage during the Plan's open enrollment period, the month of December, as designated by the Plan Sponsor and communicated to you prior to such open enrollment period. During this time you will be permitted to make changes to any existing benefit elections. Benefit elections made during the open enrollment period will be effective as of January 1 and will remain in effect until the next open enrollment period unless you experience or your Dependent experiences a Special Enrollment Event or Status Change Event.

Commissioner Adamson moved to temporarily table Commissioner Van Winkle's motion. Commissioner Storer seconded the motion. Roll call vote was taken. Commissioner Van Winkle-aye. Commissioner Storer-aye. Commissioner Adamson-aye. The motion carried.

The Board reviewed correspondence from District Judge Kozisek regarding a scheduled upcoming trial. He recommended using a 45-mile radius around Valentine to offer overnight hotel stays to individuals appointed to participate in the trial. It was the consensus of the Board to concur with the Judge's recommendation.

Commissioner Adamson moved to have the Board return to Commissioner Van Winkle's motion regarding open enrollment. Commissioner Storer seconded the motion. Roll call vote was taken. Commissioner Van Winkle-aye. Commissioner Storer-aye. Commissioner Adamson-aye. The motion carried.

Commissioner Storer seconded Commissioner Van Winkle's motion to adopt open enrollment language to the Cherry County health plan as follows: "You and your Dependents may enroll for coverage during the Plan's open enrollment period, the month of December, as designated by the Plan Sponsor and communicated to you prior to such open enrollment period. During this time you will be permitted to make changes to any existing benefit elections. Benefit elections made during the open enrollment period will be effective as of January 1 and will remain in effect until the next open enrollment period unless you experience or your Dependent experiences a Special Enrollment Event or Status Change Event. Roll call vote was taken. Commissioner Adamson-aye. Commissioner Storer-aye. Commissioner Van Winkle-aye. The motion carried.

The Board briefly discussed some proposed legislation regarding the possibility of combining the Clerk of the District Court with the County Court. No Board action was required at this time.

It was the consensus of the Board to close the time for applying for the County Treasurer's position on November 18, 2016. Those applications received to date were briefly reviewed.

It was brought to the Board's attention that adjacent landowner notifications had not been mailed regarding the November 16, 2016 Conditional Use Permit public hearing. County Attorney, Eric Scott, recommended that the Board attend the November 16 hearing as advertised, and then postpone the hearing at that time if necessary. A telephone conversation with the Zoning Administrator confirmed that, due to an apparent lack of communication, notifications had not been properly mailed.

The Board reviewed a Distress Warrant report submitted by the County Treasurer.

The Board reviewed the fee report from the Clerk of the District Court for the month of October.

The Board reviewed the October bank reconciliations for the Cherry County Imprest and Cherry County Health Fund Accounts.

The Board asked County Attorney, Eric Scott, to write a policy addressing responsible beverage server training. No Board action was taken at this time.

The Board reviewed correspondence received from the County's insurance carrier stating that a recent worker's compensation claim was denied as not being compensable.

Pat Greenough and Health & Human Services employee Jordan Fletcher addressed the Board regarding the need for a County policy related to closing the Courthouse due to bad weather. It was the consensus of the Board to have Mrs. Fletcher contact the State to see if a template exists that might help with developing a policy.

Commissioner Van Winkle moved to approve claims. Commissioner Storer seconded the motion. Roll call vote was taken. Commissioner Storer-aye. Commissioner Adamson-aye. Commissioner Van Winkle-aye. The motion carried.

Kay Reese informed the board that County Government Day is scheduled for December 15.

The Board discussed the employee vacation portion of the Road Department Employee Handbook. Commissioner Storer moved to adopt the following language to be incorporated into the Road Department personnel policy: The County feels that it is important to use vacation time for a healthy balance of work and rest. Vacation hours do carryover to a maximum of 184 hours from one calendar year to the next year, but employees are strongly urged to use their vacation time for their wellbeing. Vacation time must be taken in 4 (four) or 8 (eight) hour increments. Vacation time is based on a 40 hour work week and does not count toward overtime. Vacation pay is based on your regular rate of pay. Earned/accrued vacation time will be paid out upon termination of employment. Employees begin to accrue vacation time at the rate of one-twelfth (1/12<sup>th</sup>) of the total vacation allotted for the year. The maximum amount of vacation time which may accrue in year one is ninety-six (96) hours. Vacation shall be earned as follows: Year one through year ten – 96 hours per year. After ten years 96 hours plus 8 per additional year to a maximum of 184 hours. Employees will be allowed to accrue and carry a maximum of 186 hours of vacation during their employment. After accruing 184 hours of vacation time, employees will not accrue further vacation time in excess of the 184 hours maximum. Vacation time may be used after one year of employment. Commissioner Van Winkle seconded the motion. Roll call vote was taken. Commissioner Adamson-aye. Commissioner Van Winkle-aye. Commissioner Storer-aye. The motion carried.

## November 8, 2016 CHERRY COUNTY CLAIMS LISTING

|  |    |           |              |
|--|----|-----------|--------------|
| Claims were presented in the amount of                           | \$ | 95,153.42 | .            |
| and disallowed in the amount of                                  | \$ | -         | .            |
| A warrant was ordered drawn on the General Fund in the amount of |    |           | \$ 95,153.42 |

### GENERAL

|                                 |                         |            |
|---------------------------------|-------------------------|------------|
| Ameritas Life Insurance Corp    | Withholdings/Retirement | \$216.57   |
| Andy's Glass Shop               | Services                | \$45.00    |
| Applied Connective Technologies | Supplies                | \$1,933.61 |
| Black Hills Chemical            | Supplies                | \$332.93   |
| Bob Barker Company              | Supplies                | \$313.32   |
| Bob's Signs                     | Services                | \$1,352.00 |
| Michael S Borders               | Attorney Fees           | \$5,743.47 |



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|   |                             |             |
|---|-----------------------------|-------------|
| Boulder County Sheriff's Office           | Services                    | \$40.94     |
| CBM Managed Services                      | County Jail Food Service    | \$9,144.50  |
| Central Nebraska Cremation & Mortuary     | Services                    | \$375.00    |
| CenturyLink                               | Telephone Service           | \$353.15    |
| Cherry County Clinic                      | County Jail Medical         | \$461.00    |
| Cherry County Court                       | Court Fees                  | \$271.00    |
| Cherry County District Court              | Court Fees                  | \$18.50     |
| Clearly Communications                    | Telephone Service           | \$288.38    |
| Cody Oil Company                          | Fuel                        | \$221.16    |
| Cummins Central Power                     | Services                    | \$1,267.85  |
| DAS State Accounting                      | Services                    | \$448.00    |
| Jody Dexter                               | Reimbursement               | \$34.56     |
| Douglas County Sheriff                    | Services                    | \$9.28      |
| EFTPS (Federal Tax Payment)               | Withholdings/Taxes          | \$553.51    |
| Lorana Eggerty                            | Reimbursement               | \$272.16    |
| Election Systems & Software               | Printing/Publishing         | \$8,022.90  |
| Encartele Inc                             | Inmate Phone System         | \$960.00    |
| Fedex Corporation                         | Services                    | \$38.84     |
| Galls LLC                                 | County Jail Uniform         | \$277.73    |
| Pat Greenough                             | Reimbursement               | \$100.00    |
| GRP & Associates                          | Services                    | \$55.00     |
| Timothy Hanson                            | Survey Party Chief          | \$950.00    |
| Heart City Lock & Key                     | Supplies                    | \$256.40    |
| Heartland Paper Company                   | Supplies                    | \$223.44    |
| Henderson's IGA                           | County Jail Food Service    | \$461.49    |
| Holiday Inn-Kearney                       | Lodging                     | \$439.75    |
| Kami Hooey                                | Services                    | \$305.60    |
| Jay D Jenkins                             | Reimbursement               | \$329.94    |
| Joe Kreycik                               | Reimbursement               | \$30.00     |
| KVSH                                      | Services                    | \$269.00    |
| L&B Johnson PC                            | Services                    | \$498.00    |
| Vince Lopez                               | Reimbursement               | \$61.68     |
| Mailfinance                               | Services                    | \$131.85    |
| William Marshall                          | Veteran Service             | \$75.00     |
| Mips Inc                                  | Services                    | \$1,187.45  |
| NACO (NE Association of County Officials) | Dues/Registration           | \$190.00    |
| National Association of Counties          | Dues                        | \$450.00    |
| Nebraska Auditor of Public Accounts       | Audit Services              | \$14,502.68 |
| Nebraska Department of Labor              | Services                    | \$24.00     |
| Nebraska Department of Revenue            | Withholdings/Taxes          | \$81.07     |
| Nebraska DHHS                             | Services                    | \$9.50      |
| Nebraska Institute Forensic Sciences      | Services                    | \$2,000.00  |
| Village of Nenzel                         | Tax Share                   | \$700.17    |
| NK Waste Management                       | Services                    | \$174.00    |
| Northeast Nebraska Juvenile Services      | Services                    | \$1,750.00  |
| NT&T                                      | Telephone Service           | \$927.93    |
| O'Kief Law Office                         | Attorney Fees/Reimbursement | \$2,930.85  |
| Office Products Center                    | Office Supplies             | \$228.02    |
| Ohlmann Building Center                   | Supplies                    | \$31.98     |
| Krista Ostransky                          | Reimbursement               | \$55.00     |
| Paper Tiger Shredding                     | Services                    | \$50.00     |
| Petty Cash                                | Postage/Fees/Dues           | \$213.30    |
| Platte Valley Communications Inc          | Equipment/Services          | \$2,931.08  |
| Postmaster                                | Postage                     | \$53.20     |
| Presto-X                                  | Services                    | \$69.21     |

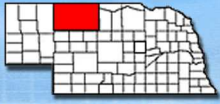
|                               |   |                    |
|-------------------------------|---|--------------------|
| Quigley Dill & Quigley        | Attorney Fees                                   | \$6,430.00         |
| James Quigley                 | Attorney Fees                                   | \$375.00           |
| R Kruger Extinguishers        | Services  | \$702.00           |
| Radiology Services PC         | County Jail Medical                             | \$355.00           |
| Reese Inc                     | Services  | \$469.90           |
| Sandhill Oil Company          | Fuel  | \$313.08           |
| Kay Schleve                   | Gross Wages                                     | \$1,925.00         |
| Eric Scott                    | Clerical Salary/Rent/Equipment                  | \$5,684.39         |
| Scotty's Ranchland Foods      | County Jail Food Service                        | \$484.03           |
| Security First Bank Visa      | Travel Expenses                                 | \$224.26           |
| Shopko Pharmacy               | County Jail Medical                             | \$258.81           |
| Shopko Stores                 | Supplies  | \$61.50            |
| Samuel Q Spain                | Veteran Service                                 | \$200.00           |
| Tanya Storer                  | Reimbursement                                   | \$401.72           |
| Sundance Enterprises          | Fuel  | \$226.58           |
| Taser International           | Supplies  | \$472.56           |
| Tehrani Motor Company         | Services  | \$154.16           |
| Three River Telco             | Television Service                              | \$37.08            |
| Tony's Tire & Auto Repair     | Services  | \$249.90           |
| True Value Hardware           | Supplies  | \$77.02            |
| UNL ITS Communications Center | Telephone Service                               | \$13.32            |
| UNL Panhandle Research        | Car Rental/Fuel                                 | \$402.24           |
| US Cellular                   | Telephone Service                               | \$96.99            |
| Valentine Midland News        | Publishing Services                             | \$526.96           |
| Valentine Office Supply       | Office Supplies                                 | \$3,437.61         |
| City of Valentine             | Utilities                                       | \$4,638.77         |
| Vandiest Supply Company       | Supplies  | \$520.50           |
| Viaero Wireless               | Telephone Service                               | \$318.20           |
| Gary Weaver                   | Reimbursement                                   | \$55.00            |
| Wex Bank                      | Fuel  | \$1,002.84         |
|                               | <b>TOTAL</b>                                    | <b>\$95,856.37</b> |
|                               | Adjustment for Journal Entry# 16110001          | (\$129.00)         |
|                               | Adjustment for employees' share of withholdings | (\$573.95)         |
|                               | <b>WARRANT AMOUNT</b>                           | <b>\$95,153.42</b> |

|  |    |                   |   |
|--|----|-------------------|---|
| Claims were presented in the amount of | \$ | <b>217,396.49</b> | . |
| and disallowed in the amount of        | \$ | -                 | . |

A warrant was ordered drawn on the Road Fund in the amount of **\$ 217,396.49**

**ROAD**

|                                      |                   |            |
|--------------------------------------|-------------------|------------|
| Andersen & Sons Napa Auto Parts      | Supplies          | \$11.41    |
| Ashby Lumber Company                 | Supplies          | \$23.94    |
| B&S Auto Repair                      | Services          | \$3,012.35 |
| B's Enterprises                      | Supplies          | \$9,806.50 |
| Bacon Repair                         | Services          | \$1,720.54 |
| Barco Municipal Products Inc         | Supplies          | \$273.33   |
| Bill's Garage                        | Services          | \$110.64   |
| Bluetarp Financial                   | Services          | \$103.60   |
| Bomgaars                             | Supplies          | \$1,579.35 |
| Douglas Boyer                        | Reimbursement     | \$177.88   |
| Buckles Service                      | Fuel              | \$7,387.41 |
| Colonial Research Chemical Company   | Supplies          | \$2,690.70 |
| Consolidated Telephone               | Telephone Service | \$201.38   |
| Croell Inc                           | Supplies          | \$2,366.14 |
| Custer Public Power District         | Utilities         | \$135.76   |
| D/W Machine & Manufacturing Co       | Services          | \$1,300.00 |
| Daly Enterprises                     | Supplies          | \$90.50    |
| Danielski Farms Inc                  | Supplies          | \$366.60   |
| DAS State Accounting Central Finance | Fees              | \$10.00    |



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|  |                   |             |
|--|-------------------|-------------|
| Farmers-Ranchers Coop                  | Supplies          | \$851.14    |
| Wyatt Galloway                         | Services          | \$1,900.00  |
| Great Plains Communications            | Utilities         | \$279.77    |
| Melvin Hartman                         | Supplies          | \$25,875.00 |
| Heart City Plumbing & Heating          | Services          | \$1,959.60  |
| Heinert Ag Service                     | Services          | \$1,118.90  |
| Henderson's IGA Inc                    | Supplies          | \$26.82     |
| Hinn's Gordon Auto Supply              | Supplies          | \$32.97     |
| Interstate Battery System of SC        | Supplies          | \$452.80    |
| Josh Whipple Trucking                  | Services          | \$13,800.00 |
| KBR Rural Public Power District        | Utilities         | \$200.69    |
| Kimball Midwest                        | Supplies          | \$925.02    |
| Koinzan Trucking                       | Services          | \$9,320.28  |
| L&L Gravel                             | Supplies          | \$786.75    |
| Lanair Products                        | Supplies          | \$158.44    |
| Lawson Products Inc                    | Supplies          | \$335.33    |
| Martin Marietta Materials Inc          | Supplies          | \$329.94    |
| Mathis Equipment                       | Supplies          | \$9.42      |
| Medical Enterprises Inc                | Services          | \$67.00     |
| Menards                                | Supplies          | \$228.27    |
| Village of Merriman                    | Utilities         | \$47.00     |
| Mid-America Diesel                     | Supplies          | \$22,082.52 |
| Mips Inc                               | Services          | \$180.00    |
| Mullen Auto & Diesel                   | Services          | \$205.45    |
| Murphy Tractor & Equipment Co          | Supplies          | \$30,757.00 |
| Neal Oil & Auto Center                 | Services          | \$861.15    |
| Nebraska Dept of Correctional Services | Supplies          | \$2,000.00  |
| Nebraska Machinery Co                  | Supplies          | \$38,295.52 |
| Nebraska Public Power District         | Utilities         | \$48.25     |
| Nebraska Truck Center Inc              | Supplies          | \$1,846.80  |
| NIRMA                                  | Services          | \$120.00    |
| NK Waste Management                    | Services          | \$82.00     |
| NT&T                                   | Telephone Service | \$101.29    |
| Outback Screenprinting & Embroidery    | Supplies          | \$1,010.50  |
| The Parts Company                      | Supplies          | \$60.54     |
| Perrett Construction                   | Supplies          | \$3,147.12  |
| Petty Cash                             | Title             | \$10.00     |
| Pit Stall Inc                          | Services          | \$3,362.07  |
| Powerplan                              | Supplies          | \$1,114.89  |
| Prema (Panhandle Rural Electric Assn)  | Utilities         | \$57.20     |
| R Kruger Extinguishers                 | Services          | \$1,918.00  |
| Sandhill Oil Co                        | Fuel              | \$5,919.24  |
| Sandhills Family Medicine              | Services          | \$45.00     |
| Sandhills Ranch Supply                 | Supplies          | \$166.01    |
| Security First Bank                    | Payment           | \$7,099.03  |
| Sonny's Service                        | Services          | \$9.25      |
| Sundance Enterprises                   | Supplies          | \$6.00      |
| Tehrani Motor Company                  | Services          | \$385.32    |
| Titan Machinery                        | Supplies          | \$4,968.75  |
| True Value Hardware                    | Supplies          | \$50.47     |
| US Cellular                            | Telephone Service | \$191.83    |
| Valentine Medical Clinic               | Services          | \$68.00     |
| Valentine Midland News                 | Services          | \$10.04     |
| Valentine Office Suply                 | Supplies          | \$11.99     |
| City of Valentine                      | Utilities         | \$28.14     |

|                           |              |                     |
|---------------------------|--------------|---------------------|
| Westco                    | Services     | \$347.34            |
| Wick's Sterling Trucks    | Supplies     | \$232.61            |
| Wreck-A-Mended Body Works | Services     | \$524.00            |
|                           | <b>TOTAL</b> | <b>\$217,396.49</b> |

|  |    |           |                  |
|--|----|-----------|------------------|
| Claims were presented in the amount of                                     | \$ | 10,545.67 | .                |
| and disallowed in the amount of  | \$ | -         | .                |
| A warrant was ordered drawn on the Visitor Promotion Fund in the amount of |    |           | \$               |
|  |    |           | <b>10,545.67</b> |

**VISITOR PROMOTION**

|                                    |                                |                    |
|------------------------------------|--------------------------------|--------------------|
| The Backdraft Magazine             | Advertising                    | \$295.00           |
| Cherry County Visitors Promo Board | Travel/Utilities/Phone/Mileage | \$868.30           |
| Firespring Creative                | Services                       | \$400.00           |
| Flagship Publishing                | Advertising                    | \$910.00           |
| Leonard's Lawns                    | Services                       | \$225.00           |
| Nebraska Journal Leader            | Advertising                    | \$125.40           |
| Nebraska State Rodeo Association   | Grant                          | \$5,000.00         |
| Nebraska's Red Cloud News          | Advertising                    | \$345.00           |
| Valentine Chamber of Commerce      | Salary/Wages/Insurance         | \$2,333.00         |
| Valentine Office Supply            | Supplies                       | \$43.97            |
|                                    | <b>TOTAL</b>                   | <b>\$10,545.67</b> |

|   |    |           |                  |
|---|----|-----------|------------------|
| Claims were presented in the amount of                                | \$ | 18,321.64 | .                |
| and disallowed in the amount of                                       | \$ | -         | .                |
| A warrant was ordered drawn on the Health Claim Fund in the amount of |    |           | \$               |
|   |    |           | <b>18,321.64</b> |

**EMPLOYEE HEALTH INSURANCE CLAIM**

|                     |                          |                    |
|---------------------|--------------------------|--------------------|
| Cherry County Clerk | Claims and Fees          | \$15,189.64        |
| Pay.gov             | Transitional Reinsurance | \$3,132.00         |
|                     | <b>TOTAL</b>             | <b>\$18,321.64</b> |

|   |    |          |                 |
|---|----|----------|-----------------|
| Claims were presented in the amount of                              | \$ | 7,666.66 | .               |
| and disallowed in the amount of                                     | \$ | -        | .               |
| A warrant was ordered drawn on the Bookmobile Fund in the amount of |    |          | \$              |
|   |    |          | <b>7,666.66</b> |

**BOOKMOBILE**

|                          |              |                   |
|--------------------------|--------------|-------------------|
| Valentine Public Library | Bookmobile   | \$7,666.66        |
|                          | <b>TOTAL</b> | <b>\$7,666.66</b> |

|   |    |          |                 |
|---|----|----------|-----------------|
| Claims were presented in the amount of  | \$ | 1,089.91 | .               |
| and disallowed in the amount of   | \$ | -        | .               |
| A warrant was ordered drawn on the Emergency Management Fund in the amount of |    |          | \$              |
|   |    |          | <b>1,089.91</b> |

**EMERGENCY MANAGEMENT**

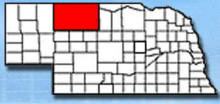
|                                 |                   |                   |
|---------------------------------|-------------------|-------------------|
| CenturyLink                     | Telephone Service | \$195.46          |
| KBR Rural Public Power District | Utilities         | \$101.45          |
| Don Marrs                       | Deputy Services   | \$316.53          |
| PREMA                           | Utilities         | \$158.42          |
| Sundance Enterprises            | Fuel              | \$114.27          |
| Valentine Office Supply         | Supplies          | \$128.24          |
| Gary Weaver                     | Reimbursement     | \$75.54           |
|                                 | <b>TOTAL</b>      | <b>\$1,089.91</b> |

|  |    |           |                  |
|--|----|-----------|------------------|
| Claims were presented in the amount of                                   | \$ | 30,007.00 | .                |
| and disallowed in the amount of  | \$ | -         | .                |
| A warrant was ordered drawn on the Inheritance Tax Fund in the amount of |    |           | \$               |
|  |    |           | <b>30,007.00</b> |

**INHERITANCE TAX**

|                                    |              |                    |
|------------------------------------|--------------|--------------------|
| Murphy Tractor & Equipment Company | Equipment    | \$30,007.00        |
|                                    | <b>TOTAL</b> | <b>\$30,007.00</b> |

|   |    |          |                 |
|---|----|----------|-----------------|
| Claims were presented in the amount of                                      | \$ | 3,732.13 | .               |
| and disallowed in the amount of   | \$ | -        | .               |
| A warrant was ordered drawn on the Emergency Services Fund in the amount of |    |          | \$              |
|   |    |          | <b>3,732.13</b> |



# Cherry County Board Minutes



## EMERGENCY SERVICES

Rock County Treasurer  
US Cellular

|              |                   |
|--------------|-------------------|
| Fees         | \$3,670.00        |
| Telephone    | \$62.13           |
| <b>TOTAL</b> | <b>\$3,732.13</b> |

**END**

Chairman Adamson declared the meeting adjourned at 4:20 PM.